# **Application Instructions**

<u>Required Document</u>: Commercial Surety Application, pdf, 4 pages This form can be filled out on your computer, typed, or hand printed.

<u>Section I:</u>	Fill in the bond type, effective and expiration dates, the bond amount, the obligee name, and the obligee address (be sure to include the obligee state, if applicable)
Section II:	Fill in the applicant's information, including full business and residential addresses. Answer all questions. <u>Note: PO Boxes cannot be used as the residential address.</u>
<u>Section:</u>	If applicable, enter business information: assets and liabilities. Enter the names of the owners, names/titles of officers, and their financial worth outside of the corporation.
Section IV:	Provide the names, business, and address of 3 references.
<u>Signatures:</u>	Applicant must sign the indemnity agreement as required by the approving underwriter.

	If corporate/business indemnity is required:	
	DATED THIS 11th DAY OF FEDERARY .20 08 By Applicant grature for longary WITNESS: WITNESS Name Hilters Applicant: Business Entity Name	<u>NOTARIZATION</u> <u>REQUIREMENTS</u>
	If only personal indemnity is required:	REQUIREMENTS
	DATED THIS 11th DAY OF February _20 08 By Applicant Augustume	All signatures on all
		applications must be
	If additional indemnification is required:	witnessed.
	DATED THIS 11th DAY OF FEDERARY 20 08 AND	License & Permit bonds
	WITNESS: WITNESS Name Withers INDEMNITOR: Annual Seguriture SSEXX-XX-XXXX	\$51,000 and over
	WITNESS: Witness Name NTWUGS INDEMNITOR Conformation Corporate SS# EIN #	require all signatures to
		be notarized.
<u>Notarization:</u>	Except for License & Permit bonds under \$51,000 and Miscellaneous bonds	
	under \$11,000, all signatures must be notarized using the appropriate	Miscellaneous bonds
	acknowledgement(s) included in the application.	\$11,000 and over
	(CORPORATE ACKNOWLEDGMENT)	require all signatures to
	COUNTY OF Los Angeles	be notarized.
	On this <u>lith</u> day of <u>February</u> , in the year 20_08, before me personally comes Applicant Name, to me known, who, being duly sworn, depose(s) and say(s) that he/she	California Corporations:
	resides in the City of <u>Applicant City</u> , that he/she is Applicant Title of Business Entity Name the corporation	Witness to corporate
	described herein and which executed the foregoing instrument; that he/she knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directørs of said corporation, and that	signature must be the
	he/she signed his/her name(s) thereto by like order.	corporate secretary.
Original Applications:	Originals not required. If the bond was executed in mySurety attach the con	mpleted application to the fi

<u>al Applications:</u> Originals not required. If the bond was executed in mySurety attach the completed application to the file. Otherwise, fax or email it to your underwriter.

# **COMMERCIAL SURETY APPLICATION**

# BOND EXECUTED BY COMPANY INDICATED ABOVE HEREAFTER REFERRED TO AS THE SURETY

AGENCY NAME: ATLANTIC COAST SURETY, LLC.			AGENCY PHONE: <u>201-661-200</u>			31-2000	<u>)</u>	
AGENCY ADDRESS: ONE INTERNATIONAL BLVD, SUITE 330						074		
SECTION I: BOND APPLIED FOR:				(City)		(State)	(Z	ip)
TYPE OF BOND:	EFF.DATE:		EXP.DATE:		Amol	JNT:		
OBLIGEE:	C	BLIGEE AI						
SECTION II: GENERAL INFORMATIC			(Stree	et)		(City)	(State)	(Zip)
APPLICANT'S NAME:				SS#	¢:			
RESIDENTIAL ADDRESS:			(State)	(Zip) HOME	E PHONE:			
BUSINESS NAME:			. ,	(Zip)				
BUSINESS ADDRESS:(Street)				BUSI	NESS PHON	NE:		
(Street) DATE BUSINESS BEGAN UNDER CL	JRRENT NAME:	(City)	(State)	(Zip)	S TAX ID:			
HAS ANY COMPANY REFUSED TO I	SSUE BONDS FOR ANY F	PURPOSE?	YES 🗌 NO 🛛					
IF YES, PLEASE EXPLAIN:								
HAS APPLICANT EVER FAILED IN B	USINESS? YES 🗌 NO 🗌	]						
IF YES, PLEASE EXPLAIN:								
HAS APPLICANT EVER FILED BANK	(RUPTCY? YES 🗌 NO [							
IF YES, PLEASE EXPLAIN:								
DO YOU HAVE ANY LIENS, CLAIMS,	OR JUDGEMENTS AGAIN	NST YOU?	YES 🗆 NO 🗆					

IF YES, PLEASE EXPLAIN:

# SECTION III: BUSINESS INFORMATION

# STATEMENT OF ASSETS & LIABILITIES AS OF \_\_\_\_\_

ASSETS		LIABILIT	IES		
CASH IN BANK	\$	NOTES PAYABL	\$		
CASH ON HAND	\$	NOTES PAYABL	NOTES PAYABLE TO OTHERS		
STOCKS & BONDS	\$	ACCOUNTS PAY	\$		
ACCOUNTS RECEIVABLE	\$	FEDERAL & STA	TE INCOME TAX DUE	\$	
NOTES RECEIVABLE	\$	ALL OTHER TAX	ES	\$	
INVENTORY	\$	ACCRUALS, PAY	ROLLS, ETC.	\$	
CASH VALUE OF LIFE INSURANCE	\$	DUE ON EQUIPM	IENT	\$	
EQUIPMENT	\$	DUE ON REAL E	STATE	\$	
REAL ESTATE	\$	OTHER LIABILITI	ES	\$	
OTHER ASSETS	\$	CAPITAL STOCK	CAPITAL STOCK (IF A CORPORATION)		
		SURPLUS & UNE	DIVIDED PROFITS	\$	
TOTAL ASSETS	\$	TOTAL LIABILITI	ES	\$	
		NET WORTH		\$	
NAME OF OWNERS	NAME &	TITLE OF OFFICERS	FINANCIAL WORTH O	UTSIDE CORP.	

#### **SECTION IV: REFERENCES**

NAME	BUSINESS	ADDRESS

FRAUD WARNING: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime \*and shall also be subject to civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation \*State of NY only.

#### THE APPLICANT HEREBY AGREES:

The applicant(s) and the Indemnitor(s), if any, hereby authorize the Surety to obtain credit reports and histories and to confirm the bank balances claimed, and all other items on any balance sheet or income statement furnished until all liability of the Surety for any suretyship or claim obligations expire.

#### **INDEMNITY AGREEMENT**

The undersigned hereby declare that the statements made herein are true and correct, and are made to induce the Surety to execute, renew or continue a bond or bonds (hereinafter referred to as the "Bonds"). In consideration of the execution, renewal or continuation by the Surety of the Bonds, the Undersigned, jointly and severally, agree as follows: To pay the premium for the first year and annually in advance thereafter as long as liability shall continue under the Bonds, or any continuation or renewal thereof, or substitute therefore; To indemnify the Surety against all loss, liability, costs, damages, attorney's fees and expenses whatever, which the Surety may sustain or incur by reason of executing the Bonds, in making any investigation on account thereof, in prosecuting or defending any action which may be brought in connection therewith, in obtaining a release therefrom, and in enforcing any of the agreements herein contained; That the Surety shall have the right, and is hereby authorized, to investigate, adjust, settle or compromise any claim, demand, suit or judgment upon the Bonds; To deposit with the Surety, upon demand, an amount sufficient to discharge any claim on the Bonds; To waive, and here does waive, all right to claim any property, including homestead, exempt from levy, execution, sale or other legal process under the law of any state or states; That the Surety shall be under no obligation to execute, renew or continue any bond, and shall have the absolute right to cancel the Bonds, or any of them, in accordance with any cancellation provision contained therein, or to procure its release from any bond under any law for the release of sureties, and Surty is hereby released from any damage that may be sustained by the undersigned by reason of such cancellation or release; The Undersigned's obligations under this Agreement may only be terminated by sending written notice to the Surety. Such notice shall be effective twenty (20) days after receipt of the notice of termination, but in no event sha

DATED THIS	DAY OF	,20	Ву

WITNESS:	APPLICANT:

#### SECTION V: COMPLETE FOR CASES REQUIRING ADDITIONAL INDEMNITY & ATTACH FINANCIALS OF INDEMNITORS

In consideration of the Surety executing, or procuring the execution of, or refraining from presently exercising its right to cancel, the bond herein applied for, we jointly and severally agree to be bound by the foregoing agreement, and if the undersigned is a corporation, it warrants that it is financially interested in the performance of the obligation which said bond applied for is given to secure, and asserts that it is fully empowered to obligate itself hereby.

DATED THIS	DAY OF	, 20	
WITNESS:			SS#
WITNESS:			SS#
WITNESS:			SS#
INDEMNITORS' SIGN	ATURES MUST BE ACK	NOWLEDGED BY A NOTARY PUBLIC (ATT	ACH ADDITIONAL ACKNOWLEDGMENTS AS NEEDED)
		(CORPORATE ACKNOWLEDGN	<u>IENT</u> )
		(	
		, in the year 20, to me known, who,	being duly sworn, depose(s) and say(s) that he/she
resides in the City of	f		
to the said instrumen	I which executed the f t is such corporate se r name(s) thereto by I	al; that it was so affixed by the order c	the corporation the seal of the said corporation; that the seal affixed of the Board of Directors of said corporation, and that

Notary Public

My commission expires

## (CORPORATE ACKNOWLEDGMENT)

STATE OF	}			
COUNTY OF	J			
		, in the year 20, t	pefore me personally comes	
			ng duly sworn, depose(s) and say(s) that he	/she
resides in the City of		, tha	t he/she is	
		of		poration
described herein and which to the said instrument is suc he/she signed his/her name	ch corporate seal; that it	was so affixed by the order of the	e seal of the said corporation; that the seal e Board of Directors of said corporation, and	affixed d that
			Notary Public	
My commission expires				
	( <u>C</u>	ORPORATE ACKNOWLEDGME	<u>NT</u> )	
	•			
STATE OF	J			
COUNTY OF	J			
		, in the year 20 , b	ofore me personally comes	
			ng duly sworn, depose(s) and say(s) that he	/she
		, to the known, who, bon		
		of	the cor	poration
to the said instrument is suc	executed the foregoing	of instrument; that he/she knows th was so affixed by the order of the		affixed
described herein and which to the said instrument is suc he/she signed his/her name	executed the foregoing	of instrument; that he/she knows th was so affixed by the order of the	the cor ne seal of the said corporation; that the seal e Board of Directors of said corporation, and	affixed
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## (PARTNERSHIP ACKNOWLEDGMENT)

STATE OF	l
COUNTY OF	∫
	e
On b	fore me,(Notary)
	(Notary)
personally appeared	, personally known to me or proved to me Name of Signer)
on the basis of satisfactory evidence acknowledged to me that he/she/they	b be the person(s) whose name(s) is/are subscribed to the within instrument and executed the same in his/her/their authorized capacity(ies), and that by his/her/their on(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
WITNESS my hand and official seal. —	(Signature of Notary)
	(INDIVIDUAL ACKNOWLEDGMENT)
STATE OF	<b>}</b>
COUNTY OF	J
Onb (Date)	fore me,(Notary)
personally appeared	, personally known to me or proved to me Name of Signer)
acknowledged to me that he/she/they	b be the person(s) whose name(s) is/are subscribed to the within instrument and executed the same in his/her/their authorized capacity(ies), and that by his/her/their on(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
WITNESS my hand and official seal	
	(Signature of Notary)
	(INDIVIDUAL ACKNOWLEDGMENT)
STATE OF	}
COUNTY OF	J
Onb (Date)	fore me,
personally appeared	, personally known to me or proved to me
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acknowledged to me that he/she/they	o be the person(s) whose name(s) is/are subscribed to the within instrument and executed the same in his/her/their authorized capacity(ies), and that by his/her/their on(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

(Signature of Notary)